

# 10 WAYS TO

## SUPPORT JOB SEEKERS



### 1. LINKEDIN

WRITE THEM A LINKEDIN RECOMMENDATION.



### 2. LETTER

PROVIDE A WRITTEN LETTER OF RECOMMENDATION.



### 3. REFERENCE

OFFER TO BE A PROFESSIONAL REFERENCE OPEN TO SPEAKING TO A HIRING MANAGER, IF APPLICABLE.



### 4. NETWORK

INTRODUCE THEM TO YOUR NETWORK OF LIKE-MINDED PEOPLE OR THOSE IN THE SAME OR SIMILAR INDUSTRIES.



### 5. FEEDBACK

OFFER TO REVIEW THEIR RESUME AND/OR COVER LETTER AND PROVIDE KIND BUT CONSTRUCTIVE FEEDBACK.



### 6. PREPARE

HELP THEM WITH INTERVIEW PREPARATION, WHETHER THROUGH MOCK INTERVIEWS OR GIVING THEM EXAMPLES OF THE TYPES OF QUESTIONS THEY MAY RECEIVE.



### 7. LISTEN

BE THEIR SOUNDING BOARD ESPECIALLY IF THEY DIDN'T GET THE OUTCOME THEY WERE HOPING.



### 8. ENCOURAGE

BE THEIR BIGGEST CHEERLEADER ALONG THE WAY AND CELEBRATE EVEN THE SMALL WINS LIKE GETTING AN INTERVIEW WITH A COMPANY THEY HAVE BEEN TARGETING.



### 9. REVIEW

IF ASKED, REVIEW THEIR OFFER LETTER WITH THEM AND WALK THEM THROUGH ANY CONCERNS, COACH THEM ON HOW TO ASK FOR EDITS/CHANGES IF NEEDED.



### 10. CELEBRATE

CONGRATULATE AND CELEBRATE THE OFFER! REGARDLESS IF THEY DECIDE TO ACCEPT IT OR NOT.

